

Admission and Discharge

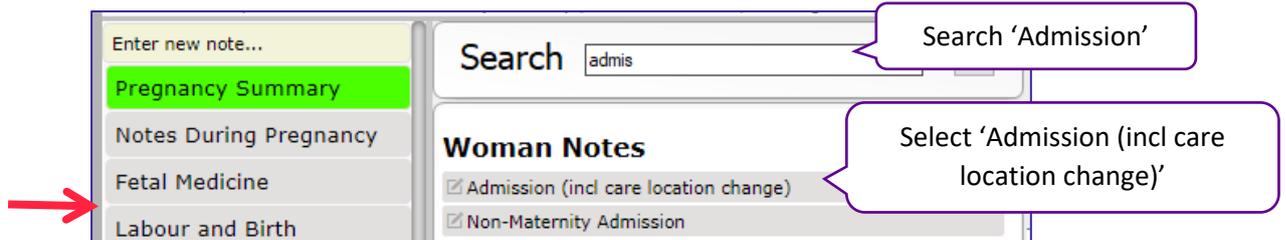
Important



- If one date/time is entered out of order, you are likely to need assistance from MMPO
- If there was a transfer to multiple locations i.e. birthing unit to tertiary unit, you might need assistance from MMPO to enter these.

Admission

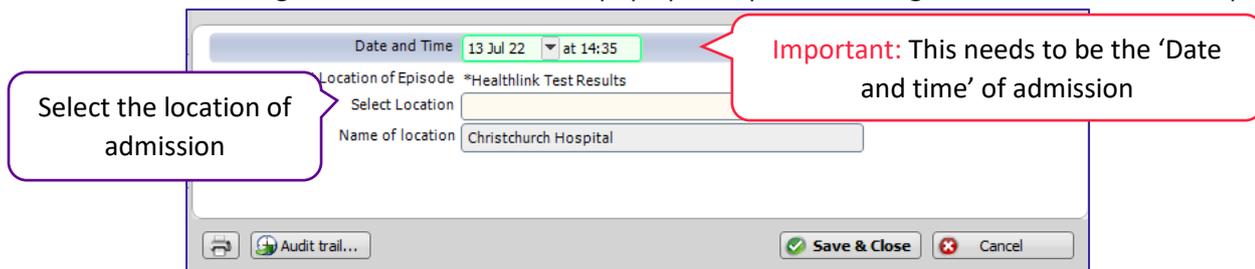
1. From the woman's record select 'Enter New Note'



Search 'Admission'

Select 'Admission (incl care location change)'

2. A 'Change Care Location' note will pop up, complete selecting 'Save & Close' when complete



Select the location of admission

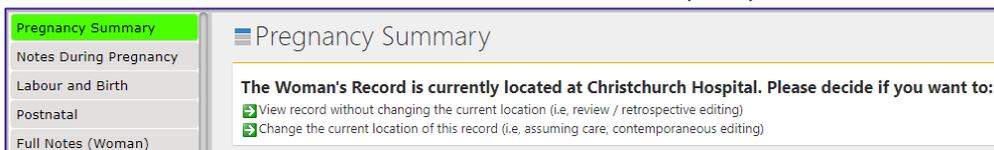
Important: This needs to be the 'Date and time' of admission

Save & Close

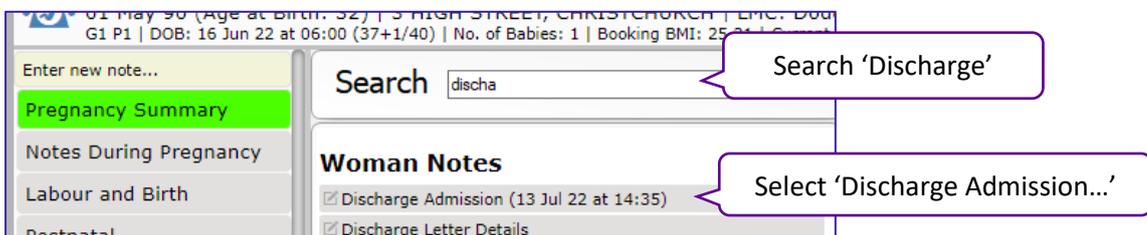
3. Badgernet will refresh and an 'Admission' note will pop up. You will need to select 'Save & close'

Discharge

4. The record will now be in another care location – the hospital you selected



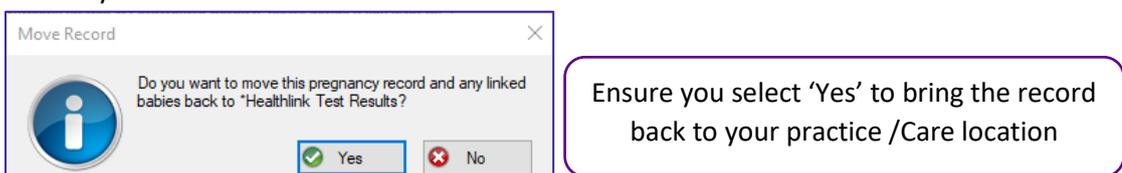
5. From the woman's record select 'Enter New Note'



Search 'Discharge'

Select 'Discharge Admission...'

6. Enter 'Date and Time' of discharge and select 'Save & close'
7. Once 'Save & Close' is selected a pop up will appear asking if you would like to change it back to your care location. Select 'Yes'



Move Record

Do you want to move this pregnancy record and any linked babies back to Healthlink Test Results?

Yes No

Ensure you select 'Yes' to bring the record back to your practice /Care location